



**DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS 36TH WING (PACAF)  
ANDERSEN AIR FORCE BASE GUAM**

MEMORANDUM FOR ACCOMPANIED SERVICE MEMBERS ASSIGNED TO ANDERSEN AFB

FROM: 36 WG/CC

SUBJECT: Assignment to Military Family Housing (MFH)

References: (a) DoD 4165.63-M, DoD Housing Management Manual, 28 Oct 2010  
(b) CNIC M-11103.3, Navy Owned and Leased Family Housing Eligibility, Assignment and Termination Criteria, 23 Jan 2019  
(c) AAFB Mandatory Assignment to Military Family Housing Policy, 14 Aug 2023  
(d) AAFB Policy for Key & Essential Personnel Housing and Installation Billeted Quarters, 17 May 2021

1. To maximize occupancy and best utilize government housing assets on Andersen AFB, effective immediately waitlist categories have been modified to Enlisted or Officers.
2. Bedroom eligibility will be determined based on the following criteria:
  - a. Junior Enlisted (E1–E6); Minimum two (2) bedroom based on family composition.
  - b. Senior Enlisted and above; Minimum three (3) bedroom based on family composition.
  - c. Senior Officers and above; are eligible for four bedrooms.
3. Housing offers will be made based family composition and available inventory at the time of application. Offers may also be made in advance of arrival provided all required documents are submitted to the housing office. Requests for specific unit type or locations will not be considered.
4. To maximize utilization, assignment to MFH one bedroom category up or down may be permissible if there is no availability within the applicant's eligibility.
5. Personnel identified by the Installation Commanding Officer (ICO) as Key & Essential personal will continue to be housed in Rota Dr.
6. Exception to policy (ETP) approval authority resides at 36 MSG/CC. All requests must be endorsed by their squadron/unit commander and routed via the Housing Office. ETPs must be provided in writing to the Housing Office no later than five (5) business days from MFH offer.
7. If you have any questions, you can reach Justin Eustaquio, Housing Flight Chief, at 671-366-5503 or email [justin.eustaquio.2@us.af.mil](mailto:justin.eustaquio.2@us.af.mil)

THOMAS B. PALENSKE  
Brigadier General, USAF  
Commander