



DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS 36TH WING (PACAF)  
ANDERSEN AIR FORCE BASE GUAM

JUL 30 2020

MEMORANDUM FOR ALL INBOUND ANDERSEN AIR FORCE BASE (AAFB) PERSONNEL

FROM: 36 WG/CC

SUBJECT: Restriction of Movement (ROM) Procedures for Inbound Travelers, Permanent Change of Station (PCS), Temporary Duty (TDY) and Deployed Personnel

1. In response to the on-going COVID-19 pandemic, ROM procedures apply to all inbound travelers, to include PCS, TDY and deployed personnel assigned to AAFB, inclusive of all squadrons and joint-tenant units.
2. The purpose of ROM is to protect the population from any potential spread of COVID-19. ROM is designated for healthy people who may become sick due to a possible exposure during or before travel. The ROM period is based on the typical incubation period (time it takes for signs/symptoms to develop) and is minimally 14 days. ROM may include directed testing after a full 14-day period is served. All AAFB ROM guidance is supplemental to any direction from other higher headquarters, to include Department of the Air Force Health Protection guidance and Defense Health Agency guidance.
3. AAFB ROM is defined as a minimum 14-day period, consisting of 14 full 24 hour periods, from the arrival time and date, during which members are restricted to an AAFB approved location, residence or domicile, until cleared by medical authorities and in coordination with their supporting command unit. Commanders may direct a working ROM policy for key leadership within their unit. All persons are subject to the following instructions:
  - a. Personnel will self-monitor for subjective fever, cough, shortness of breath, new loss of taste or smell, sore throat and additional COVID-19 related signs and symptoms as listed by the Centers for Disease Control and Prevention (CDC): <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>.
  - b. Personnel will restrict access to all public areas, to include workplace access, grocery stores, gas stations, base gym, etc. Personnel will coordinate sustainment needs with their unit.
  - c. Personnel will not engage in any social or group activities, but may engage in solo recreational activity (i.e. running) to maintain readiness and physical fitness. Physical distancing of at least six feet or greater from others must be practiced.
  - d. Personnel will be permitted to briefly exit their designated ROM location only to do activities of short duration such as laundry with appropriate sanitization & disinfection of any shared surfaces afterwards. Wellness breaks taken in the outdoor areas immediately surrounding the ROM location is authorized. However, personnel must maintain physical distancing of at least six feet from others at all times, and wear face coverings that cover the mouth and nose.
  - e. If symptoms develop, personnel will immediately self-isolate and follow AAFB Isolation Procedures. Personnel must notify their supervisor or chain of command. Members will seek medical advice by phone through 366-9355 and requesting the "COVID-19 Screen". Personnel who are not 36 MDG beneficiaries will immediately notify supervisor or chain of command, and seek medical advice from their healthcare provider by phone.
3. Deployers and personnel on TDY status must make every effort to attain and present a valid diagnostic laboratory COVID-19 PCR negative test result for SARS- CoV-2 from a Department of Defense approved laboratory that is no more than 72 hours from the date of arrival on Guam. Upon validation, ROM may be tailored accordingly by their supporting Unit Commander in coordination with the Mission Support Group Commander (MSG/CC), Medical Group Commander (MDG/CC) and the Public Health Emergency Officer (PHEO). A supplemental ROM policy will be signed and provided by the supporting Unit Commander at arrival.

4. All personnel traveling to AAFB commercially must follow Won Pat International essential worker guidance: <https://dphss.guam.gov/covid-19-dphss-mandatory-quarantine-procedures/> and coordinate arrival with the AAFB Joint Receptions Team (JRT) through their supporting or assigned unit.

5. All inbound aircrew must comply with their command guidance for COVID-19 screening and isolation. Additionally, aircrew landing at Andersen should be familiar with Government of Guam guidance. Aircrew are to coordinate transportation, lodging and arrival with the AAFB JRT, as applicable and abide by all reception instructions. Current Guam procedures for inbound travelers, essential workforce and aircrew can be found here: <https://dphss.guam.gov/covid-19-dphss-mandatory-quarantine-procedures/>

5. If a traveler requires ROM, but their household members do not otherwise qualify for ROM status as detailed above, then two options may apply:

a. Option 1: ROM member residing elsewhere (Limited resource-subject to availability). The traveler that is subject to ROM may be approved to move into AAFB ROM or DoD approved ROM/quarantine facilities. This ensures that any non-traveling household members can remain in their household without entering into ROM status.

b. Option 2: All in ROM status. Both travelers and non-traveling household members enter into a ROM status if staying in the same residence/domicile.

6. Units are responsible for arranging and executing all sustainment activities for personnel in ROM. This includes all meals, hygiene, quality of life (QOL) items, and other requests. This also includes supplies to clean frequently-used surfaces and maintain household hygiene, such as regular multi-surface cleaner, paper towels, toilet bowl cleaner, laundry detergent, dish soap and sponge, etc. If a unit is unable to support their personnel during ROM, they may request support through the AAFB Emergency Operations Center (EOC).

7. ROM Daily Reporting Requirements: AAFB units must submit daily reports on the status of all ROM personnel to the AAFB Command Post (CP). Reports shall be in the proper format specified by the CP.

8. It is DoD and Air Force policy that military installations, property, and personnel and other individuals working on, residing on, or visiting military installations will be protected under applicable legal authorities and emergency health powers against communicable diseases. Violations of this policy by military personnel may be subject to punishment under Article 92, UCMJ. Failure to comply by civilian employees may result in disciplinary/administrative action. Violations by dependents may result in administrative sanctions, up to and including loss of command sponsorship or barment from base.

9. This memo supercedes the previous Andersen Restriction of Movement (ROM) Policy, dated 3 April 2020.

10. A wide range of professionals, in addition to myself, are working hard to ensure the health and safety of the installation and general public.



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